



HAMILTON TOWNSHIP

HAMILTON TOWNSHIP ADMINISTRATION

Joseph Rozzi – *Board Chair*
Mark Sousa – *Trustee*
Darryl Cordrey – *Trustee*
Kurt Weber - *Fiscal Officer*

7780 South State Route 48
Maineville, Ohio 45039
Phone: (513) 683-8520

Township Administrator

Brent Centers
(513) 239-2372

Police Department

Scott Hughes – Police Chief
Phone: (513) 683-0538

Fire and Emergency Services

Jason Jewett – Fire Chief
7684 South State Route 48
Maineville, Ohio 45039
Phone: (513) 683-1622

Public Works

Don Pelfrey – Director
Phone: (513) 683-5360

Assist. Fiscal Officer

Ellen Horman
Phone: (513) 239-2377

Human Resources

Kellie Krieger
Phone: (513) 239-2384

Economic Development

Zoning Administrator

Lindsey Gehring
Phone: (513) 239-2371

Community Development Coordinator

Nicole Early
(513) 683-5320

TRUSTEE MEETING AGENDA 10/19/2022

6:00PM

- Roll Call
- Pledge of Allegiance
- Approve of the Clerk's Journal and Accept the tapes as the Official Minutes of the October 5, 2022 Township Trustee Meeting
- Bills before the Board

Presentations

- Swearing in new Firefighters (2)

Public Comments

Human Resources

New Business

- Motion: Liquor Permit request for DIYA Convenience, LLC
- Motion: Liquor Permit request for Marmalade Lilly, Inc.
- Motion: Salt Purchase MOU with the Village of Maineville
- Resolution 22-1019: Stage 3 Final Site Plan for Kroger development memorialization
- Resolution 22-1019A: Major Modification - Stage 2 PUD and Stage 3 Final Site Plan for St. Zachary's Haven development memorialization
- Resolution 22-1019B: Accepting the Amounts and Rates for Township Tax Levies

Work Session

- 2023 Capital Budget

Administrator's Report

Fiscal Officer's Report

- Fiscal Report and Cash Flow Analysis

Trustee Comments

Executive Session

- In reference to O.R.C. 121.22 (G) (1)
 - (G) (1): To consider the employment, or compensation of a public employee or official

New Business

- Motion: Enter into contract with the Hamilton Township Fraternal Order of Police (F.O.P) Labor Union for Township Police Officer
- Motion: Enter into contract with the Hamilton Township Fraternal Order of Police (F.O.P) Labor Union for Township Police Clerk(s)

Adjournment

Hamilton Township Trustee Meeting

October 5, 2022

Trustee Board Chairman, Joe Rozzi, called the meeting to order at 6:00 p.m. Mr. Rozzi, Mr. Cordrey and Mr. Sousa were present.

The *Pledge of Allegiance* was recited by all.

Roll call as follows:

Joe Rozzi	Yes
Mark Sousa	Yes
Darryl Cordrey	Yes

A motion was made by Mr. Rozzi, with a second by Mr. Cordrey, to approve the clerk's journal and accept the tapes as the Official Meeting Minutes of the September 21, 2022, Trustee Meeting.

Roll call as follows:

Darryl Cordrey	Yes
Mark Sousa	Yes
Joe Rozzi	Yes

A motion was made by Mr. Rozzi, with a second by Mr. Cordrey, to approve the clerk's journal and accept the tapes as the Official Meeting Minutes of the September 26, 2022, Trustee Meeting.

Roll call as follows:

Joe Rozzi	Yes
Mark Sousa	Yes
Darryl Cordrey	Yes

A motion was made by Mr. Rozzi, with a second by Mr. Cordrey, to approve the bills as presented before the Board.

Roll call as follows:

Darryl Cordrey	Yes
Mark Sousa	Yes
Joe Rozzi	Yes

Mr. Rozzi presented Ms. Krieger with a proclamation highlight the accomplishments in Ms. Krieger's 6 year career at Hamilton Township.

Presentations

Police Chief Scott Hughes presented two patrol officers: Officer Megan Thomas and Officer Ayden Courtney.

Mr. Rozzi delivered the Oath of Office to formally swear in the new hires as full-time officers of the Hamilton Township Police Department.

After a round of applause, Mr. Rozzi called a brief recess.

Public Comments

Mr. Rozzi opened the floor to public comments at 6:17 pm.

Mr. Marvin Stotz asked how the Schlottman Rd. & 48 Mosque was coming along.

Mr. Sousa stated that is not really progressing at this point and that they have not updated Hamilton Township as to why at this point.

Mr. Stotz asked how the paving of Hemlock Ct. was coming?

Mr. Centers stated that when they met that it was 6 years out before the paving could be started.

Mr. Rozzi closed the floor to public comments at 6:20 pm.

Human Resources

Human Resources Manager, Ms. Kellie Krieger, requested a motion to update Hamilton Township roster as presented to the board.

Mr. Rozzi made a motion with a second from Mr. Cordrey to approve the proposed position.

Roll call as follows:	Joe Rozzi	Yes
	Mark Sousa	Yes
	Darryl Cordrey	Yes

Human Resources Manager, Ms. Kellie Krieger, requested a motion to update the Foreman position as presented to the board.

Roll call as follows:	Mark Sousa	Yes
	Darryl Cordrey	Yes
	Joe Rozzi	Yes

Public Hearing

Mr. Yoder stated that there are two zoning related hearings on the agenda. The first is Kroger PUD stage 3 and the second is St. Zachary's Haven major modification.

Swearing in of Staff and Township residents occurred.

Staff Report was given by Ms. Gehring for Kroger Stage 3 PUD

Owner: Maria Rombes and Terry Knecht.

Applicant: Anne McBride, 5721 Dragon Way, Suite 300, Cincinnati, OH 45227

Spokespersons: Anne McBride

Location: Parcel ID: 16064000140-6186 South State Route 48, Maineville, OH 45039
Parcel ID: 16064000170-6216 South State Route 48, Maineville, OH 45039
Parcel ID: 16064000180-South State Route 48, Maineville, OH 45039
Parcel ID: 16052260011-6274 South State Route 48, Maineville, OH 45039
Parcel ID: 16052260012-South State Route 48, Maineville, OH 45039

Size: 22.6 acres

Zoning: B-2 General Business PUD

Request: Approval of the PUD Stage 3 Final Site Plan Review

Project Description: Kroger has obtained an option to purchase 5 parcels totaling 22.6 acres, located on the east side of State Route 48, south of Grandin Road in Hamilton Township, Warren County, OH. The plans include a 123,722 square foot Kroger Marketplace Store as well as a Kroger Fuel Center with 9 pumps and 3 commercial outlots for future development. Each of the three outlots are approximately .95 acres and will require their own zoning certificates before occupancy.

Access for the development would be from an extension of Grandin Road to the north as well as a proposed extension of Towne Center Blvd. to the South. The development would include a pharmacy drive-thru on the northern side of the building, with two service lanes and stacking for five cars. The drive-thru area is also planned for a financial institution.

Current Zoning is as follows:

North: B-1/B-2 Neighborhood Business/General Business

South: B-2 General Business

East: B-2/R-2 General Business/Two Family Residence

West: B-1/B-2 Neighborhood Business/General Business

Signage: sizing shall be established during the PUD review process but will be approved via separate zoning certificate.

Parking: Chapter 7 of the HTZC outlines rules on parking, loading and circulation that shall be followed. Table 7-1 sets the required number of parking spaces for Retail and Service

Commercial Use at 1.0 space per 250 square feet. A total of 15 online pickup spaces are proposed on the north side of the building. The Kroger store would be serviced by 611 parking spaces to include 20 handicap spaces, located at the front of the store. This does exceed the minimum requirement of 495 spaces.

Mobility and sidewalks: The applicant is proposing that a 6' public walk will be installed along the Kroger Frontage on State Route 48. This walk will be extended along the frontage of each outlot at the time they are developed. The plans do show that the 6' public walk will extend onto Towne Center Blvd. just to the west entrance site where there will be an internal connection from the Kroger store.

Stage 2 Preliminary Plans that were approved at the August 3, 2022 Trustee Meeting show that open space is proposed at approximately 37% of the site not including the 3 commercial outlots. This does exceed the minimum requirement of 15% per HTZC Chapter 5.6.3.B.

Landscaping: Chapter 8 reviews landscaping requirements for new developments. The applicant is proposing to install more than the required amount of landscaping throughout the development with the intent to preserve as much of the existing trees and vegetation at the northeast property line, and the east property line.

Lighting: A detailed lighting plan showing a photometric analysis throughout the site has been completed and meets Hamilton Township's Zoning requirements. The applicant will be installing LED lights throughout the site to the height of 15 feet max. in non-vehicular pedestrian areas and 25 feet max. within a parking lot.

Partner Organizations:

Warren County Engineer's Office Conditions;

- 1.) Access permits are required from both ODOT for the proposed Towne Center Blvd connection to SR 48 and Warren County Engineer's Office for the Grandin Road and internal streets.
- 2.) Additional lanes are necessary between SR 48 and the west drive for the Kroger's and outlots as shown on the site plan. The typical street section in the Warren County Thoroughfare Plan include R/W to 9.5 feet minimum behind the curb and gutter and a 15-foot public utility easement both sides of the street. The final right-of-way width required in this section to accommodate future utilities, roadside signage and grading will be determined after consultation with the design engineer.
- 3.) The Warren County Engineer's Office considered and agreed to modifications in the proposed roadway network shown in the Warren County Thoroughfare Plan and Hoptown 2010 to balance public transportation needs with the associated benefits/impacts to the proposed development. Modifications included i) the elimination

of the Grandin Road extension to Town Center Boulevard, and ii) deferring Owner's construction of the segment of Towne Center Boulevard between the east site drive to the east line of the development. To facilitate the future construction of the remaining portion of Towne Center Boulevard (by others), the Owner will provide the construction plans for Towne Center Boulevard construction from SR 48 to the east Kroger driveway, and will provide preliminary drawings (line/grading/typical) for the future extension of Towne Center Boulevard to the east property line for the development, and provide right-of-way and cross-access easement in conformance with the 2010 Hoptown Plan along with any associated grading and drainage easements necessary for the proposed construction of Towne Center Boulevard in this phase and the future phase. Notably, a tax increment financing agreement between the Owner and Hamilton Township is anticipated to fund the majority, if not all, of the design and improvements described herein.

- 4.) Grading behind the curb and gutter to meet the clear zone recommendations that are recommended in the ODOT location & design manual.
- 5.) Sidewalk may be extended along SR 48 with each outlot provided that the side grading plan will include enough detail in the design of the future walk to ensure that the walk will be constructed with each outlot so that the finished walk is constructed along a location and profile meeting ADA standards. The minimum sidewalk width is 6-ft where the proposed walk is situated closer than 2-ft from back of curb/gutter.
- 6.) Final design of the storm water facilities to meet Warren County Storm Water Management design standards.

Ohio Department of Transportation;

- Staff is not aware of any conditions at this time.

Warren County Soil & Water Conservation District;

- 1.) An Earth Disturbing Permit will be required before construction can commence on this project.
- 2.) An environmental assessment will be required for jurisdictional determination of the existing water bodies on site. Additional permits or approvals may be required base on those results.

Warren County Health Department and/or Ohio EPA

- 1.) The proposal indicates that the properties will be served by both public sewer and public water and is therefore not under the health districts jurisdiction for those utilities. Prior to building the facility, the property owner will need a food service plan review with the Warren County Health District's Environmental Health Division. In addition, the

property owner will need to contact the Warren County Health Districts Plumbing Division to obtain any necessary permits.

Staff recommended approval of the Kroger PUD stage 3 Final Site Plan subject to the following conditions:

- 1.) Compliance with all Warren County partner organization conditions.
- 2.) Compliance with ODOT conditions
- 3.) Compliance with any Ohio EPA conditions.

Applicant Ann McBride came forward to say that as Ms. Gehring said their stage 3 plan is 100 percent consistent with their stage 2 plan that was approved. However, the only difference is that they are no longer going to be including a financial institution that was on the stage 2 plan. Ms. McBride mentioned that as far as scheduling goes they are a little bit dependent on the road way constructions but they hope to start construction in 2023 and have the store open before the Holidays in 2024.

Mr. Sousa asked if Kroger owns the outlots or if they will sell them off?

Ms. McBride said they have a separate division that handles the outlots. However, they will typically sell them off.

No one in favor of the project came forward to speak.

No one opposed of the project came forward to speak.

Mr. Rozzi made a motion with a second from Mr. Cordrey to approve the site plan as proposed

Roll call as follows:	Darryl Cordrey	Yes
	Mark Sousa	Yes
	Joe Rozzi	Yes

St. Zachary's Haven, A revised stage 2 PUD

Applicant: Donna Pike, 6761 Adena Circle, Maineville, OH 45039

Spokesperson: Donna Pike

Location: 3364 State Route 22 & 3, Morrow, OH 45152

Size: 12.13 total acres

Zoning: R-3 Multi-Family PUD

Request: The applicant is requesting a modification to the previously approved Stage 2 PUD plans to increase the size of the proposed pole barn used for community services. The size is increasing 600 sq. ft. to 2560 sq. ft. (40 by 64) not including the porch or the lean-to. The

applicant states that this change is necessary due to state requirements which have a minimum square footage needed for 15 residents. The proposed building has a men's and women's restroom, a large meeting space, a storage closet, a large storage area with a garage door, a horse stall, 200 sq. ft. porch and a 768 sq. ft. lean-to for outdoor storage totaling 3528 sq. ft. No other previously approved buildings are changing.

Area Summary: St. Zachary's Haven was granted rezoning from M-2 Heavy Industrial to R-3 Multi-Family PUD by the Trustees on June 2, 2021. Stage 2 and 3 final plans for the facility were approved August 4, 2021.

This facility to assist those struggling with addiction to transition: to work with their hands (farming, animal husbandry, carpentry, etc.); to build spiritual, emotional and physical roots to help them grow; and learn how to transition into life. This will not be a detox or treatment facility but a safe place of healing and restoration for our guests to transition into mainstream life.

Ms. Gehring mention that the Board of Trustees deemed this revision as a Major Modification which did require this project to go back through a series of zoning steps. Including the Warren County Regional Planning Commission as well as Zoning Commission before bringing this before the board again.

Ms. Gehring read the comments from Partner Organizations:

Warren County Regional Planning Commission heard this revision at their August 25th, 2022 Executive Committee meeting. With a vote of 11 yes, 0 no, and 1 abstention, they recommended approval of the revised Stage 2 PUD plans subject to the following conditions:

- 1.) The development shall comply with Hamilton Township Zoning Code and the PUD standards approved at PUD stage 1 in Exhibit A.
- 2.) The existing on-site septic system shall be reviewed by the Warren County Health Department or the Ohio EPA to ensure the proposed use can be supported. Any improvements deemed necessary shall be done to the satisfaction of the Warren County Health Department or the Ohio EPA.
- 3.) The internal vehicle circulation shall be reviewed and approved by the Warren County Engineer's Office.
- 4.) Parking for the future house (K) illustrated on the site plan shall be located behind the building and comply with PUD standards.
- 5.) The main entrance to the homes and community services building shall be ADA complaint.
- 6.) Submit an updated site plan correcting the proposed signage to comply with approved PUD standards.
- 7.) Submit an updated site plan showing all existing and proposed elements from the previous PUD Stage 2 along with the proposed larger community services building and on-site septic system prior to going forward to the Hamilton Township Zoning Commission.

- 8.) Submit an updated site plan showing the “open space easement” shown on the current site plan as an “open space conservation area”.

Ms. Gehring stated that staff is not aware of any additional comments from partner organizations at this time and is therefore recommending Approval subject to the following conditions:

- 1.) Compliance with Warren County Regional Planning Commission conditions.
- 2.) Compliance with Warren County partner organization conditions.
- 3.) Compliance with ODOT conditions.
- 4.) Compliance with any Ohio EPA conditions.

No one in favor of the project came forward to speak.

No one opposed of the project came forward to speak.

Mr. Rozzi made a motion with a second from Mr. Cordrey to approve the site plan as proposed

Roll call as follows:	Mark Sousa	Yes
	Joe Rozzi	Yes
	Darryl Cordrey	Yes

New Business

- Motion: To accept Statutory warranty Deed on property located at Parcel # 17-13-307-003 being known as 0.22 acre on Fryberger Road, Goshen, Ohio. This motion will allow Hamilton Township to acquire 0.22 acres of land. This land will be transferred from Ms. Iris Wilson and Mr. Timothy Walker to Hamilton Township, Warren County. This Statuary Warranty Deed is recorded with the Warren County Recorder’s Office as 2022-025957.

Mr. Centers explained that this motion is a little unique. It’s a parcel that abuts the train tracks and is land locked by other surrounding properties. He said he does not see a benefit to this property but also does not see harm in accepting the property.

A motion was made by Mr. Rozzi, with a second by Mr. Cordrey, to approve motion to accept the Statutory Warranty Deed.

Roll call as follows:	Joe Rozzi	Yes
	Mark Sousa	Yes
	Darryl Cordrey	Yes

- Motion: To enter into contract with Valley View Subdivision for snow and ice removal services.

A motion was made by Mr. Rozzi, with a second by Mr. Cordrey, to approve contract with Valley View Subdivision for contract of snow and ice removal.

Roll call as follows: Darryl Cordrey Yes
Mark Sousa Yes
Joe Rozzi Yes

- Resolution 22-1005: Increase in appropriations (Permissive Motor Vehicle)

Mr. Centers stated that this was unplanned. The Public Works department had purchased a mini-hoe and we do not have a trailer that is rated at the capacity to haul it. This new trailer will allow us to haul the equipment to job sites for its intended use.

Mr. Rozzi made a motion with a second from Mr. Cordrey to approve Resolution 22-1005.

Roll call as follows: Mark Sousa Yes
Joe Rozzi Yes
Darryl Cordrey Yes

Administrator's Report

Mr. Centers wanted to remind everyone of Trunk or Treat coming up October 22nd from 1pm-3pm at Testerman Park.

The fall decorating contest has already begun. The details are available on Hamilton Townships Facebook page as well as website. All entries must be received by October 12th.

Sunflowers are on track to bloom this week or possibly next week.

The Police and Fire Departments took part in the special needs fishing tournament at Lake Cozy Dale last week.

Be on the lookout for the fall edition of the quarterly newsletter. To register to receive the newsletter go to Hamilton Township website, click newsletter and type in your email address. They are also sent to every property manager of the HOA's to be handed out to residents in their subdivisions.

Mr. Pelfrey and I have met specific to work through snow contracts. Mr. Pelfrey presented a full process and procedure for snow and ice removal. Mr. Centers stated that he is very confident that the residents can expect substantial increases on snow and ice removal during these events.

Mr. Centers mention that on the Human Resource items for tonight it was approved for the hiring of Steve Pegram. Mr. Pegram is the current administrator in Goshen Township and has a great reputation there. Mr. Centers said he will make sure that there will be a warm handoff between him and Mr. Pegram.

Trustee Comments

Mr. Cordrey wants to encourage everyone to come out and enjoy everything going on this fall in the Township. He would also like to highlight that this is the first year that Mounts Park will be open all year around.

Mr. Sousa mentioned that he knows Ms. Krieger would not like recognition but wanted to have the opportunity to speak a little bit more to her time here. Mr. Sousa said that Ms. Krieger does a job that usually doesn't get many eyes on it or much recognition but it does deal with some very significant times and circumstances for the Township. He thanked Ms. Krieger for doing a great job always with her head down through difficult situations. He wished her the best with the new opportunity she has. He also wanted to thank Mr. Pelfrey for quickly jumping in to his new position and coming up with changes to implement for the snow and ice removal. He also mentioned he is excited for the addition of Mr. Pegram and thanked him and Mr. Centers for the transition plan that they have in place. In conclusion he thanked the Wilson and Walker families for the donation of the property on Fryberger Rd.

Mr. Rozzi echoed the comments made by his colleagues. He also wanted to mention a Township family that mother and sister are from Ft. Meyers. They have found that both of their homes are gone. He wanted to point out that hurricane did touch very close to home.

Mr. Centers forgot to mention that the Sousa family is about to become a yellow ribbon family with a family member deployed. Mr. Centers mentioned that having gone through many deployments himself he knows that a family member deploying the families back home aren't trained for it. He wanted the Sousa family to know that they have a big support system around them as they go through this tough time.

Adjournment

With no further business to discuss, Mr. Rozzi made a motion, with a second from Mr. Cordrey, to adjourn at 7:02pm.

Roll call as follows:	Joe Rozzi	Yes
	Mark Sousa	Yes
	Darryl Cordrey	Yes



Office of Human Resources

The following motion(s) is/are requested by the Board of Hamilton Township Trustees from the Human Resources Manager:

- **Create Parks Director Job Description as attached Exhibit A**
- **Roster Update –**
 - **On Roll the following as part-time firefighters effective 10/11/2022**
 - Austin Boraten
 - Luke Dressler
 - Ashley Patrick
 - Lia Thomas
 - **On Roll the following as Human Resources Manager effective 10/24/2022**
 - Cheryl Allgeyer
 - **On Roll the following as Parks Director effective 10/31/2022**
 - Nicole Earley
 - **Off Roll the following from Administrator effective 10/23/2022**
 - Brent Centers



HAMILTON TOWNSHIP

HAMILTON TOWNSHIP JOB POSITION DESCRIPTION

Position Title:	Parks Director
Department:	Administration
Immediate Supervisor:	Administrator
Pay Rate:	\$55,000 – 65,000
Classification:	M – F (some evening and weekends required) Salaried per Employment Contract

JOB RESPONSIBILITIES:

Parks and Community Events director will oversee the budget and operations of the parks and community events department. They will interact with the heads of other departments, especially on budgeting issues and publicity. They must also make regular presentations to the Administrator, Department Heads and the Board of Trustees.

Planning capital expenditures for the township parks and community events. Ensuring that revenue is properly accounted for, preparing the department's annual budget request to the Board of Trustees. Creating and expanding Township events. Presenting information to the Administrator and Board of Trustees on budgeting, logistics and other matters. Coordinating fundraising initiatives for the Parks and Community events, overseeing all Township recreation programming. Overseeing marketing and publicity tied to Township recreation programming, and monitoring for policy compliance. Ensuring appropriate staffing levels for the anticipated usage of facilities and events.

This employee plans, directs, manages, and oversees the activities and operations of the Parks and Community Events. Facilitate use of all Township Park athletic resources and facilities to community sports organizations and community members in coordination with the Administrator. Employee creates, coordinates, and executes recreational activities within the Township Parks. Employee creates, coordinates, and executes community events. The Parks Director coordinates with other departments and outside agencies for programs in association to Township parks. Employee is the primary contact for all Hamilton Township sponsored events. The Parks Director oversees the Parks budget and seasonal, part-time, and full-time park employees. Employee is the primary contact for community engagement and social media outreach. Employee provides administrative support related to parks and community events to the Township Administrator. Performs related activities as required.

QUALIFICATIONS:

Comprehensive knowledge of the principles and practices of public administration, finance, planning, organization, and personnel.

- Valid Ohio Driver's License
- Financial expertise including budgeting cost analysis and capital improvements.
- Experience working with local government
- Comprehensive knowledge of office management, personnel, financial, and administrative practices.
- Strong team player able to multi-task.
- Strong communication skills – verbal and written.

- Additional prerequisites, at the direction of the Trustee Board OR any combination of education and/or experience necessary to perform the essential functions of the position.

ESSENTIAL FUNCTIONS:

The requirements listed below are representative of the knowledge, skill, and/or ability required.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. An example of acceptable qualifications for this position is:

- The employee plans, organizes, directs, coordinates, and evaluates recreation programming
- Plans, directs and participates in providing an expanding and flexible program of recreational activities for all segments, groups, ages, and interest levels of the community.
- Develops long range plans for recreation programs, parks, and facilities to accommodate according township growth, goals, and parks and recreation needs.
- Presents to Board of Trustees.
- Updates Parks Master Plan, including managing consultants, facilitating stakeholder groups, reviewing and editing documents, and presenting to Board of Trustees.
- Coordinates the maintenance of various facilities, parks, fields, and buildings with the Public Works Department.
- Established Community Events
 - Easter Egg hunt
 - Earth Day Park Clean-up
 - Picnic in the Park
 - Touch-A-Truck
 - Freedom Parade and Festival
 - Trunk-or-Treat
 - Tree Lighting Celebration
- Coordinating with departments and outside agencies for:
 - National Night Out
 - Cardboard Boat Regatta
 - Junior Police Academy
 - Citizens Police Academy
 - Create recreational seasonal programs for parks as resources allow
- Publish quarterly digital newsletter
- Work with HOA's and local organizations for community engagement and outreach
- Recommends the acquisition, development, and maintenance of park and playground areas and of structures and facilities to best serve the interests of the community; coordinates grant opportunities.
- Receives input from community groups, neighborhood groups, and individuals regarding parks and recreation needs, and utilizes such input for the overall planning, programming, and program evaluation.
- Prepares the Parks and Recreation budgets, submits recommendations to township management; coordinates and monitors the expenditure and receipt of funds.
- Advises management and elected officials on department issues.
- Interprets the recreational and parks program through press releases and other publicity and through cooperative planning and effective working relationships with community agencies and groups, public and private.
- Attends meetings of department heads, boards, agencies, and community groups to present department programs and needs.
- Coordinates building and facilities compliance with ADA requirements and liability prevention measures.

PHYSICAL DEMANDS

Meets entry-level physical requirements pertaining to health as required by OSHA. The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing job duties, the employee is regularly required to talk, hear, and use hands to finger, handle, or feel. The employee frequently is required to stand and reach with hands and arms. The employee is occasionally required to walk,

sit, climb or balance, stoop, kneel, crouch, or crawl; and taste or smell. The employee must regularly lift and/or move more than 5 pounds, frequently lift and/or move up to 25 pounds, and occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

While performing the duties of this job, the employee is occasionally exposed to wet and/or humid conditions; high, precarious places; risk of electrical shock; explosives

SELECTION GUIDELINES

Applicants must submit cover letter, resume, and job application. References are checked. All applicants may be subject to general proficiency exam, which is used to establish an interview schedule. In addition to the formal application process, CVSA, psychological profile, drug and alcohol test, physical assessments may be required. Selection is based on the most qualified applicant determined by one or more in-person interviews.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

To Apply: Applicants must complete a Hamilton Township application. Return the completed application, a current resume, a copy of your valid Driver's License, and any other pertinent certifications to the Human Resources office *or via email at kkrieger@hamilton-township.org*. This position description is ongoing until the position is filled. Interviews will occur as resumes are submitted.

Applications can be obtained online at www.hamilton-township.org or by calling 513-683-8520 and speaking with Kellie Krieger, Human Resources Manager or by emailing her at kkrieger@hamilton-township.org.

LEGISLATIVE COVER MEMORANDUM

Introduction: October 19, 2022

Effective Date: Next available date

Agenda Item: **Motion**
To approve a Liquor Permit request for DIYA Convenience LLC located at 5436 State Route 48, Maineville, Ohio 45039

Submitted By: Brent Centers

Scope / Description: This is a Liquor Permit request is for the proposed DBA In & Out Drive Thru convenience store proposed at the current *Extreme Clean Car Wash* on State Route 48.

Budget Impact: N/A

Vote Required for Passage: 2 of 3

NOTICE TO LEGISLATIVE
AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

2214339 PERMIT NUMBER		NEW TYPE	DIYA CONVENIENCE LLC DBA IN & OUT DRIVE THRU 5436 SR48 HAMILTON TWP MAINESVILLE OH 45039	
09 12 2022 ISSUE DATE				
09 12 2022 FILING DATE				
C1 C2 PERMIT CLASSES				
83 TAX DISTRICT	916 TAX DISTRICT	A	D55142 RECEIPT NO.	SEP 21 AM 9:32

FROM 09/19/2022

PERMIT NUMBER		TYPE
ISSUE DATE		
FILING DATE		
PERMIT CLASSES		
TAX DISTRICT		RECEIPT NO.



MAILED 09/19/2022

RESPONSES MUST BE POSTMARKED NO LATER THAN. 10/20/2022

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES

A NEW 2214339

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD IN OUR COUNTY SEAT. IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title) - Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

HAMILTON TOWNSHIP TRUSTEES
ATTN TOWNSHIP FISCAL OFFICER
7780 S SR48
MAINVILLE OHIO 45039



**Department
of Commerce**

Rev 2/10/2021

Mike DeWine, Governor
Jon Husted, Lt. Governor

Division of Liquor Control
Sheryl Maxfield, Director

Dear Local Legislative Authority Official:

Please find enclosed the legislative notice that is being sent to you regarding the applied for liquor permit as captioned on the notice. You must, within 30 days from the "mailed" date listed on the notice under the bar code:

- Notify the Division whether you object and want a hearing; or
- Ask for your one-time only, 30-day extension.
 - Any requests for a one-time, 30-day extension will be reviewed by the Division upon timely receipt. If granted, your additional 30-days runs from the expiration of the original 30-day period.

To be considered timely, your above response must be faxed, emailed, or mailed to the Division no later than the postmark deadline date given on the form. To speed up processing times and reduce paper, the Division respectfully asks that you either fax or email your response. Please send your response to:

FAX: (614) 644 - 3136

EMAIL: LiquorLicensingMailUnit@com.state.oh.us

MAIL: Ohio Division of Liquor Control
Attn: Licensing Unit
6606 Tussing Road
PO Box 4005
Reynoldsburg, Ohio 43068-9005

Please note that the Division is no longer sending ownership information with this legislative notice. If you want to know who owns the applied for permit you can find that information in two ways:

- Go to https://www.comapps.ohio.gov/llqr/llqr_apps/PermitLookup/PermitHolderOwnership.aspx and enter the permit number listed on the legislative notice; or
- Contact your police department or your county sheriff if you are a township fiscal officer or county clerk. The Division sends the applicable law enforcement agency the pertinent ownership information when it notifies them of the permit application.

Thank you in advance for your cooperation,

Division Licensing Section

Licensing Section
6606 Tussing Road
Reynoldsburg OH 43068-9009

Fax 614-728-1281
TTY/TDD 800-760-0760
com.ohio.gov

LEGISLATIVE COVER MEMORANDUM

Introduction: October 19, 2022

Effective Date: Next available date

Agenda Item: **Motion**
To approve a Liquor Permit request for Marmalade Lily Inc, located at 9850 Schlottman Road, Loveland, Ohio 45140

Submitted By: Brent Centers

Scope / Description: This is a Liquor Permit request is for the proposed Marmalade Lily Wedding Venue and event center. This permit is to provide in-house alcohol services that are otherwise contracted per event.

Budget Impact: N/A

Vote Required for Passage: 2 of 3

Staff Recommendation: Staff would like to provide input and background information during Trustee deliberation.

**NOTICE TO LEGISLATIVE
AUTHORITY**

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3168

TO

5549850		NEW	MARMALADE LILY INC	
PERMIT NUMBER		TYPE	9850 SCHOTTMAN RD	
ISSUE DATE		HAMILTON TWP		
09 16 2022		LOVELAND OH 45140		
FILING DATE				
D5				
PERMIT CLASSES				
83	916	A	D56347	
TAX DISTRICT			RECEIPT NO.	

FROM 09/22/2022

PERMIT NUMBER		TYPE			
ISSUE DATE					
FILING DATE					
PERMIT CLASSES					
TAX DISTRICT			RECEIPT NO.		



MAILED 09/22/2022

RESPONSES MUST BE POSTMARKED NO LATER THAN. 10/24/2022

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES

A NEW 5549850

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD IN OUR COUNTY SEAT. IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)- Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

**HAMILTON TOWNSHIP TRUSTEES
ATTN TOWNSHIP FISCAL OFFICER
7780 S SR48
MAINVILLE OHIO 45039**



**Department
of Commerce**

Rev 2/10/2021

Mike DeWine, Governor
Jon Husted, Lt. Governor

Division of Liquor Control
Sheryl Maxfield, Director

Dear Local Legislative Authority Official:

Please find enclosed the legislative notice that is being sent to you regarding the applied for liquor permit as captioned on the notice. You must, within 30 days from the "mailed" date listed on the notice under the bar code:

- Notify the Division whether you object and want a hearing; or
- Ask for your one-time only, 30-day extension.
 - Any requests for a one-time, 30-day extension will be reviewed by the Division upon timely receipt. If granted, your additional 30-days runs from the expiration of the original 30-day period.

To be considered **timely**, your above response must be faxed, emailed, or mailed to the Division no later than the postmark deadline date given on the form. To speed up processing times and reduce paper, the Division respectfully asks that you either fax or email your response. Please send your response to:

FAX: (614) 644 - 3136

EMAIL: LiquorLicensingMailUnit@com.state.oh.us

MAIL: Ohio Division of Liquor Control
Attn: Licensing Unit
6606 Tussing Road
PO Box 4005
Reynoldsburg, Ohio 43068-9005

Please note that the Division is no longer sending ownership information with this legislative notice. If you want to know who owns the applied for permit you can find that information in two ways:

- Go to https://www.comapps.ohio.gov/liqr/liqr_apps/PermitLookup/PermitHolderOwnership.aspx and enter the permit number listed on the legislative notice; or
- Contact your police department or your county sheriff if you are a township fiscal officer or county clerk. The Division sends the applicable law enforcement agency the pertinent ownership information when it notifies them of the permit application.

Thank you in advance for your cooperation,

Division Licensing Section

Licensing Section
6606 Tussing Road
Reynoldsburg OH 43068-9009

Fax 614-728-1281
TTY/TDD 800-760-0750
com.ohio.gov

LEGISLATIVE COVER MEMORANDUM

Introduction: October 19, 2022

Effective Date: Next available date

Agenda Item: **Motion**
To enter into a Memorandum of Understanding with the Village of Maineville for road salt purchase, sale, pickup, payment, and other terms and conditions expressed in the attached MOU

Submitted By: Brent Centers

Scope / Description: This Memorandum of Understanding allows the Village of Maineville to purchase road salt directly from Hamilton Township at the same rate the Township purchases salt from Warren County.

This agreement provides a more efficient response for the Village snow plowing and salting during snow and ice events.

Budget Impact: N/A

Vote Required for Passage: 2 of 3

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (this "MOU") is made and entered into this ~~17th~~ day of ~~February, 2021~~October, 2022 (the "Effective Date") by and between Hamilton Township, Warren County, Ohio, with an address at 7780 South State Route 48, Hamilton Township, Ohio 45039 (the "Township") and the Village of Maineville, Warren County, Ohio, with an address at 8188 South State Route 48, Maineville, Ohio 45039 (the "Village") (the Township and the Village may be individually referred to herein as a "Party" and collectively as the "Parties").

- A. Ohio Revised 9.48 authorizes a political subdivision to participate in another political subdivision's contract for the acquisition of equipment, materials, supplies or services when the contract was awarded pursuant to a publicly solicited request for a proposal or a competitive selection procedure.
- B. The Township has agreed to purchase bulk ice control rock salt for the 2021-2022 winter season pursuant to a contract competitively bid and awarded by the Warren County Engineer's Office (the "County") under the Warren County Rock Salt Bid and Purchase Program (the "Program").
- C. The Village desires to purchase directly from the Township salt acquired through the Program, and the Township agrees to sell such salt to the Village, pursuant to the terms and conditions of this MOU.

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SECTION 1. PURCHASE AND SALE OF SALT. The Township has agreed through its participation in the Program to purchase a specified amount of salt from the Program contractor. To the extent the Township does not need all of the purchased salt, the Township agrees to sell excess salt to the Village in accordance with the terms and conditions set forth in this MOU. The Parties understand and agree that the Township's agreement to sell salt to the Village under this MOU solely applies to that portion of salt purchased by the Township and later determined to be unnecessary for the Township's own public use, and the Township's agreement to sell salt to the Village is contingent on its determination that it procured excess salt through the Program. Nothing in this MOU obligates the Township to purchase any additional salt, through the Program or otherwise, for use by the Village. In the event the Township acquires excess salt through the Program, the Village may request salt from the Township during the Township's normal business hours (M-F 7:00 a.m. - 3:30 p.m.) by phone call placed, or in writing submitted, to the following Township representative:

Kenny Hickey
Don Pelfrey

Hamilton Township ~~Assistant Administrator~~/Public Works Director

Work: (513) 683-5360

Cell: ~~(513) 678-2349~~

SECTION 2. SALT PICKUP. The Township's salt shall be stored at 8373 Maineville Road, Maineville, Ohio 45039 (the "Site"). If the Township confirms it has excess salt to sell to the Village upon request, the Parties shall arrange a time for the Village to retrieve the salt from the Site. The Township will use its best efforts to accommodate the Village's salt retrieval requests during the Township's normal business hours and at any other time during which the Township is performing its own snow/ice prevention or removal services. The Township, in its sole discretion and on a request-by-request basis, may choose to allow the Village to receive salt and use the Township's salt loader equipment without a Township representative present. The Parties understand and agree that the Township is under no obligation, under any circumstances, to deliver salt to the Village.

SECTION 3. PAYMENT TERMS. Should the Township have any excess salt to sell to the Village, the Village may purchase said salt from the Township at the same rate at which the Township purchased the salt through the Program. The Village shall submit payment to the Township for purchased salt, in full, within thirty (30) days of the Village's acquisition of such salt in accordance with Section 2 herein.

SECTION 4. AUTOMATIC RENEWAL. This MOU shall automatically renew on an annual basis under the same terms and conditions, subject to any modifications agreed upon by the Parties. The Parties acknowledge that salt pricing through the Program is subject to change and expressly understand and agree that the Village shall be required to pay for any salt purchased from the Township under this MOU at the then-current rate at which the Township purchased such salt through the Program.

SECTION 5. TERMINATION. This MOU may be terminated by either Party, for any reason or no reason, upon written notice to the other.

SECTION 6. NO LIABILITY. The Parties understand and agree that the Township shall have no liability to the Village, or any other individual or entity, in the event the Township does not have excess salt to sell to the Village, or for any other reason whatsoever arising out of or in any way related to this MOU. Neither Party shall have any responsibility or liability for the acts or omissions of the other Party or such Party's officers, representatives, agents and employees.

SECTION 7. NO ASSIGNMENT. Neither Party shall assign this MOU, in whole or in part, to any person or entity without the other Party's express written consent.

SECTION 8. WAIVER. Any failure by either Party to require strict compliance with any provision of this MOU shall not be construed as a waiver of such provision, and the Party may subsequently require strict compliance at any time, notwithstanding any prior failure to do so.

SECTION 9. SEVERABILITY. Any provision of this MOU later held to be unenforceable for any reason shall be deemed void, and all remaining provisions shall continue in full force and effect.

SECTION 10. AMENDMENT. This MOU may only be modified by a written amendment executed by both Parties.

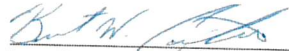
SECTION 11. COUNTERPARTS. This MOU may be executed in any number of counterparts, each of which when so executed will be deemed to be an original and all of which taken together will constitute one and the same MOU.

SECTION 12. ENTIRE AGREEMENT. This MOU, together with any attachments and amendments hereto, embodies the entire agreement and understanding between the Parties with respect to the subject matter herein, and supersedes any other agreements and understandings, whether oral or written, express or implied.

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, this MOU is executed as of the date of the last signature below.

HAMILTON TOWNSHIP,
WARREN COUNTY, ~~OH~~OHIO



Brent Centers

Hamilton Township Administrator

Date: 11 Feb. 2021

VILLAGE OF MAINEVILLE,
WARREN COUNTY, ~~OH~~OHIO

Bob Beebe
Village of Maineville Mayor

Date: _____

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LEGISLATIVE COVER MEMORANDUM

Introduction: October 19, 2022

Effective Date: Next available date

Agenda Item: **Resolution 22-1019**
A Resolution approving a Planned Unit Development Stage 3 Final Plan for approximately 22.6 acres of real property located on South State Route 48

Submitted By: Brent Centers

Scope / Description: This legislation Is a memorialization of the Board of Trustees’ verbal decision regarding a PUD Stage 3 for property located on S. St. Rt. 48, unofficially referred to as the “new Kroger” development.

Budget Impact: N/A

Vote Required for Passage: 2 of 3

The Board of Trustees of Hamilton Township, County of Warren, Ohio, met at a regular session at 6:00 p.m. on October 19, 2022, at Hamilton Township, Warren County, Ohio, with the following Trustees present:

Joe Rozzi – Trustee, *Chair*
Mark Sousa – Trustee
Darryl Cordrey - Trustee

Mr. _____ introduced the following resolution and moved its adoption:

**HAMILTON TOWNSHIP, WARREN COUNTY, OHIO
RESOLUTION NO. 22-1019**

**RESOLUTION APPROVING A PLANNED UNIT DEVELOPMENT STAGE 3 FINAL
PLAN FOR APPROXIMATELY 22.6 ACRES OF REAL PROPERTY LOCATED ON
SOUTH STATE ROUTE 48**

WHEREAS, Anne McBride of McBride Dale Clarion (the “Applicant”) submitted an application (the “Application”) to Hamilton Township, seeking approval for a PUD Stage 3 Final Plan for approximately 22.6 acres located on South State Route 48, Maineville, Ohio 45039 more specifically identified as Warren County Auditor’s Parcel Numbers 160640000140, 16064000170, 16064000180, 16052260011, and 16052260012 (collectively referred to as the “Property”);

WHEREAS, pursuant to the Application, the Applicant proposes to develop the Property into a 123,722 square-foot Kroger Marketplace Store as well as a Kroger Fuel Center, with three commercial outlots for future commercial development;

WHEREAS, the Property is currently zoned B-2 General Business PUD;

WHEREAS, the Hamilton Township Zoning Commission considered the Application during a public hearing of the Zoning Commission on September 19, 2022, at which time the Zoning Commission unanimously recommended approval of the Application, subject to certain conditions, to the Hamilton Township Board of Trustees; and,

WHEREAS, the Hamilton Township Board of Trustees held a public hearing on the Application on October 5, 2022, at which time the Trustees voted to adopt the Zoning Commission’s recommendations, and approved the PUD Stage 3 Final Plan, subject to certain conditions set forth in this Resolution.

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of Hamilton Township, Warren County, Ohio:

SECTION 1. The recommendation of the Hamilton Township Zoning Commission to approve the Application is hereby adopted by the Board of Trustees. The PUD Stage 3 Final Plan is hereby approved, subject to the following conditions:

1. Compliance with all requirements of the Hamilton Township Zoning Code, except as otherwise modified by the Stage 3 approved plans;
2. Compliance with all Warren County partner organization conditions;
3. Compliance with Ohio Department of Transportation conditions; and,
4. Compliance with any Ohio Environmental Protection Agency conditions.

SECTION 2. The Board of Trustees hereby finds and determines that all formal actions relative to the passage of this Resolution were taken in an open meeting of the Board, and that all deliberations of this Board which resulted in formal action were taken in meetings open to the public, in full compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3. This resolution shall be effective from the earliest date permitted by law.

Mr. _____ seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows:

Joe Rozzi –	Aye _____	Nay _____
Mark Sousa –	Aye _____	Nay _____
Darryl Cordrey –	Aye _____	Nay _____

Resolution adopted this 19th day of October, 2022.

Attest:

Kurt Weber, *Fiscal Officer*

Approved as to form:

Brodi J. Conover, *Assistant Law Director*

I, Kurt Weber, Fiscal Officer of Hamilton Township, Warren County, Ohio, hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board of Trustees of Hamilton Township, County of Warren, Ohio, at its regularly scheduled meeting on October 19, 2022.

Date: _____

Kurt Weber, *Fiscal Officer*

LEGISLATIVE COVER MEMORANDUM

Introduction: October 19, 2022

Effective Date: Next available date

Agenda Item: **Resolution 22-1019A**
A Resolution approving a major modification of the PUD Stage 2 Sketch Plan and PUD Stage 3 Final Plan with respect to approximately 12.13 acres of real property located at 3364 State Route 22 & 3, Morrow, Warren County, Ohio 45152

Submitted By: Brent Centers

Scope / Description: This legislation is a memorialization of the Board of Trustees' verbal decision regarding a PUD Stage 2 and 3 Final Plan approval for the major modification at the St. Zachary's Haven development.

Budget Impact: N/A

Vote Required for Passage: 2 of 3

The Board of Trustees of Hamilton Township, County of Warren, Ohio, met at a regular session at 6:00 p.m. on October 19, 2022, at Hamilton Township, Warren County, Ohio, with the following Trustees present:

Joe Rozzi – Trustee, Chair
Mark Sousa – Trustee
Darryl Cordrey - Trustee

Mr. _____ introduced the following resolution and moved its adoption:

**HAMILTON TOWNSHIP, WARREN COUNTY, OHIO
RESOLUTION NO. 22-1019A**

**RESOLUTION APPROVING A MAJOR MODIFICATION
OF THE PUD STAGE 2 SKETCH PLAN AND PUD STAGE 3 FINAL PLAN WITH
RESPECT TO APPROXIMATELY 12.13 ACRES OF REAL PROPERTY LOCATED AT
3364 STATE ROUTE 22 & 3, MORROW, WARREN COUNTY, OHIO 45152**

WHEREAS, RZP Foundation, Inc. (the “Owner”) is the owner of approximately 12.13 acres of real property located at 3364 State Route 22 & 3, Morrow, Ohio 45152 and designated Warren County Auditor’s Account No. 2613034 (the “Property”);

WHEREAS, the Property is currently zoned R-3 Multi-Family Zone with a Planned Unit Development (PUD) overlay;

WHEREAS, Donna Pike (the “Applicant”), on behalf of the Owner, submitted an application to Hamilton Township for a major modification to the existing PUD Stage 2 Sketch Plan and the PUD Stage 3 Final Plan for the Property (the “Application”), seeking to increase the size of the proposed pole barn used for community services (increasing the size of the pole barn from 600 sq. ft. to 2,560 sq. ft.);

WHEREAS, the Warren County Regional Planning Commission considered the PUD Stage 2 portion of the Application during its public meeting on August 25, 2022, at which time the Regional Planning Commission recommended approval of the Application;

WHEREAS, the Hamilton Township Zoning Commission held a public hearing on the Application on September 19, 2022, at which time the Zoning Commission recommended approval of the Application; and,

WHEREAS, the Hamilton Township Board of Trustees held a public hearing on the Application on October 5, 2022, at which time the Trustees determined the proposed major PUD modification would be compatible with, and have no adverse effect on, the area surrounding the

Property and, therefore, adopted the Zoning Commission's recommendation to approve the Application, subject to certain conditions.

NOW, THEREFORE, BE IT RESOLVED, by the Hamilton Township Board of Trustees, Warren County, Ohio:

SECTION 1. The recommendation of the Hamilton Township Zoning Commission to approve the Application is hereby adopted by the Board of Trustees. The major modification to the PUD Stage 2 Preliminary Plan and the PUD Stage 3 Final Plan is hereby approved, subject to the following conditions:

1. Compliance with the Warren County Regional Planning Commission conditions;
2. Compliance with all Warren County partner organization conditions;
3. Compliance with Ohio Department of Transportation conditions; and,
4. Compliance with any Ohio Environmental Protection Agency conditions.

SECTION 2. The Board of Trustees hereby finds and determines that all formal actions relative to the passage of this Resolution were taken in an open meeting of the Board, and that all deliberations of this Board which resulted in formal action were taken in meetings open to the public, in full compliance with all applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3. This resolution shall be effective from the earliest date permitted by law.

Mr. _____ seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows:

Joe Rozzi –	Aye _____	Nay _____
Mark Sousa –	Aye _____	Nay _____
Darryl Cordrey –	Aye _____	Nay _____

Resolution adopted this 19th day of October, 2022.

Attest:

Kurt Weber, *Fiscal Officer*

Approved as to form:

Brodi J. Conover, *Assistant Law Director*

I, Kurt Weber, Fiscal Officer of Hamilton Township, Warren County, Ohio, hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board of Trustees of Hamilton Township, County of Warren, Ohio, at its regularly scheduled meeting on October 19, 2022.

Date: _____

Kurt Weber, *Fiscal Officer*

LEGISLATIVE COVER MEMORANDUM

Introduction: October 19, 2022

Effective Date: Next available date

Agenda Item: **Resolution 22-1019B**
A Resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor

Submitted By: Brent Centers

Scope / Description: This will accept the rates and amounts of each Hamilton Township tax levy as presented on Exhibit A by the County Auditor.

Budget Impact: N/A

Vote Required for Passage: 2 of 3

The Board of Trustees of Hamilton Township, County of Warren, Ohio, met at a regular session at 6:00 p.m. on October 19, 2022, at Hamilton Township, Warren County, Ohio, with the following Trustees present:

- Joe Rozzi – Trustee, Chair
- Mark Sousa – Trustee
- Darryl Cordrey - Trustee

Mr. _____ introduced the following resolution and moved its adoption:

**HAMILTON TOWNSHIP, WARREN COUNTY, OHIO
RESOLUTION NO. 22-1019B**

**A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY
THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES
AND CERTIFYING THEM TO THE COUNTY AUDITOR**

WHEREAS, the Board of Township Trustees of Hamilton Township, Warren County, in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1, 2023, and;

WHEREAS, he Budget Commission of Warren County, Ohio has certified its action thereon to this Board together an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill limitation;

NOW, THEREFORE, BE IT RESOLVED, by the Hamilton Township Board of Trustees, Warren County, Ohio that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted;

And be it further **RESOLVED**, that there be and is hereby levied on the tax duplicate of said Township the rate of each tax necessary to be levied within and without the ten mill limitation follows:

Mr. _____ seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows:

Joe Rozzi –	Aye _____	Nay _____
Mark Sousa –	Aye _____	Nay _____
Darryl Cordrey –	Aye _____	Nay _____

Resolution adopted this 19th day of October, 2022.

Attest:

Kurt Weber, *Fiscal Officer*

Approved as to form:

Brodi J. Conover, *Assistant Law Director*

I, Kurt Weber, Fiscal Officer of Hamilton Township, Warren County, Ohio, hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board of Trustees of Hamilton Township, County of Warren, Ohio, at its regularly scheduled meeting on October 19, 2022.

Date: _____

Kurt Weber, *Fiscal Officer*

AMENDED OFFICIAL CERTIFICATE OF THE COUNTY BUDGET COMMISSION

The Budget Commission of WARREN COUNTY, Ohio, hereby makes the following Official Certificate of Estimated Resources for HAMILTON TOWNSHIP, for the fiscal year beginning January 1st, 2023.

FUND	Unencumbered Balance Jan. 1st, 2023	Property Tax	Other Sources	Total
General Fund - 1000 (Local Government)	2,264,665.22	1,145,000.00	334,000.00	
			205,953.56	3,949,618.78
Special Revenue				
1 Motor Vehicle License Tax Fund - 2011	330,619.94	XXXX	92,000.00	422,619.94
2 Gasoline Tax Fund - 2021	850,707.69	XXXX	366,500.00	1,217,207.69
3 Road and Bridge Tax Fund - 2031	1,642,171.56	1,290,000.00	23,000.00	2,955,171.56
4 Cemetery - 2041	86,447.55	XXXX	52,000.00	138,447.55
5 Police District Fund - 2081	3,277,276.53	3,420,000.00	312,107.88	7,009,384.41
6 Drug Law Enforcement - 2221	10,685.98	XXXX	0.00	10,685.98
7 Permissive Motor Vehicle License Tax - 2231	601,293.29	XXXX	247,000.00	848,293.29
8 Law Enforcement Trust - 2251	4,434.89	XXXX	0.00	4,434.39
9 American Rescue Plan Act	2,487,104.40	XXXX	0.00	2,487,104.40
10 Fire & EMS Special Levy Fund - 2283	3,458,606.36	3,850,000.00	109,620.00	7,418,226.36
11 EMS Billing Fund 2-2015 - 2284	311,648.37	XXXX	495,200.00	806,848.37
12 Lighting Assessment - 2401	47,107.78	XXXX	388,602.99	435,710.77
13 Road & Bridge Fund -2907	52,227.77	930,000.00	0.00	982,227.77
Debt Service				
1 New Building Bond - 3101	0.00	XXXX	112,725.00	112,725.00
Capital Projects				
1 Fire Station 76 Fund - 4902	0.00	XXXX	181,320.00	181,320.00
TOTALS	15,424,996.83	10,635,000.00	2,920,029.43	28,980,026.26

The Budget Commission further certifies that its action on the foregoing budget and the County Auditor's estimate of the rate of each tax necessary to be levied within and without the 10 mill limitation is set forth on the proper columns of the preceding pages, and the total amount approved for each fund must govern the amount of appropriation from such fund.

Date August 25, 2022

Matt Nolan - AP

Budget Commission

WARREN COUNTY	ESTIMATED PROPERTY TAX INCOME FOR HAMILTON TOWNSHIP	FISCAL YR 2022
2022 TENTATIVE TAX YEAR VALUES	EFF RATE	CERTIFICATION @ 97%
		ESTIMATED TAXES LEVIED
AGRICULTURAL		
24,866,470	0.000916393	\$ 22,787.46
	0.001300000	\$ 32,326.41
	0.000679327	\$ 16,892.46
	0.001833978	\$ 45,604.56
	0.000842332	\$ 20,945.82
		\$ 138,556.69
		\$ 20,317.45
RESIDENTIAL		
942,272,250	0.000916393	\$ 863,491.69
	0.001300000	\$ 1,224,953.93
	0.000679327	\$ 640,110.98
	0.001833978	\$ 1,728,106.58
	0.000842332	\$ 793,706.07
		\$ 5,824,841.85
COMMERCIAL/INDUSTRIAL		
32,546,930	0.001239806	\$ 40,351.88
	0.001300000	\$ 42,311.01
	0.000991845	\$ 32,281.51
	0.002730024	\$ 88,853.90
	0.000987172	\$ 32,129.42
		\$ 31,165.54
PUBLIC UTILITY PERSONAL		
26,488,500	0.001250000	\$ 33,110.63
	0.001300000	\$ 34,483.05
	0.001000000	\$ 26,488.50
	0.003000000	\$ 79,081.54
	0.001000000	\$ 26,488.50
		\$ 25,693.85
GRAND TOTALS		
1,026,174,150		\$ 930,949.41
		\$ 1,294,005.60
		\$ 694,300.25
		\$ 1,883,769.62
		\$ 847,071.72
		\$ 3,425,141.59
		\$ 5,650,096.60

2022 TENTATIVE TAX YEAR VALUES		ESTIMATED PROPERTY TAX INCOME FOR HAMILTON TOWNSHIP		FISCAL YR 2022	
FIRE DISTRICT		EFF RATE	ESTIMATED TAXES LEVIED	CERTIFICATION @	
				97%	
AGRICULTURAL					
	25,964,480	0.001065450	\$ 27,663.86	26,833.94	
		0.001373284	\$ 35,656.60	34,586.91	
		0.000844270	\$ 21,921.03	21,263.40	
		0.001000000	\$ 25,964.48	25,185.55	
RESIDENTIAL					
	1,088,548,230	0.001065450	\$ 1,159,793.71	1,124,999.90	
		0.001373284	\$ 1,494,885.87	1,450,039.29	
		0.000844270	\$ 919,028.61	891,457.76	
		0.001000000	\$ 1,088,548.23	1,055,891.78	
COMMERCIAL/INDUSTRIAL					
	39,238,730	0.001661604	\$ 65,199.23	63,243.25	
		0.001959516	\$ 76,888.92	74,582.25	
		0.000987172	\$ 36,795.38	37,573.31	
		0.001000000	\$ 39,238.73	38,061.57	
PUBLIC UTILITY/PERSONAL					
	27,114,410	0.002000000	\$ 54,228.82	52,601.96	
		0.002000000	\$ 54,228.82	52,601.96	
		0.001000000	\$ 27,114.41	26,300.98	
		0.001000000	\$ 27,114.41	26,300.98	
GRAND TOTALS					
	1,180,865,850		\$ 1,306,885.62	1,267,679.05	
			\$ 1,661,660.21	1,611,810.41	
			\$ 1,006,799.43	976,595.45	
			\$ 3,975,345.26	3,856,084.90	
			\$ 1,180,865.85	1,145,439.87	
			\$ 5,156,211.11	5,001,524.78	